



# Office of Legislative Legal Services (OLLS) What, Why, Who?

- Nonpartisan, in-house counsel for General Assembly
- Established in statute §2-3-501, C.R.S.
- Serves all 100 members equally
- 27 attorneys; 20 legislative editors/publications specialists/administrative staff

## **OLLS Bill Drafting Duties**

§2-3-504, C.R.S.

- Draft or aid in drafting legislative bills, resolutions, memorials, amendments thereto, conference reports, and such other legislative documents and papers as may be required in the legislative process
- In the interim between sessions of the general assembly, prepare drafts of proposed legislation for legislative interim committees appointed by the legislative council or otherwise

### **Other OLLS Duties**

## Statutory and as "General Counsel"

- Prepare annual digest of laws enacted by G.A.
- Maintain records on bills, proceedings, subject indices
- Assist houses in enrolling bills
- Revisor of Statutes:
  - Publish statutes, constitution, index, comparative tables
  - Adopt uniform system of punctuation, capitalization, numbering; correct errors in statute
  - Distribute statutes throughout state
- Review administrative rules
- Annotate Colorado cases
- Review and comment on citizen initiatives
- Title Setting Board
- Respond/assist members in responding to CORA requests
- New Member Orientation with other agencies

## **Requesting Bills**

§2-3-505 (1), C.R.S

- Accept requests to draft bills or amendments only from a member of General Assembly or authorized representative
- Request must include "a general statement respecting the policies and purposes" the member wishes the bill or amendment to accomplish.

### **Work Product**

§2-3-505 (2)(c) & (2)(e), C.R.S.

- Documents prepared or assembled in response to a request for a bill or amendment, other than the introduced version of a bill or amendment that was in fact introduced, are considered work product
- Final version of documents prepared or assembled for a member (not in response to a request for a bill or amendment and not containing legal analysis or expressing a legal opinion or conclusion) is NOT work product and IS a public record unless member requests that it remain work product

## **Duty of Confidentiality**

§2-3-505 (2)(a), C.R.S.

- Prior to the introduction of a bill or amendment in the G.A., no employee of the office shall reveal to any person outside the office the contents or nature of such bill or amendment, except with the consent of the person making the request.
- OLLS permitted to share information pertaining to bills or amendments with Legislative Council staff to facilitate fiscal note preparations.

## **Bill Drafting Process**

### **OLLS Structure**

- Divided into 3 subject-matter teams for purposes of allocating bill drafting and other legal work
  - Business Team = Regulated Business, Industry, and Professions; Consumer & Commercial Transactions;
     Water & Natural Resources; Motor Vehicles
  - Government Team = State & Local Govt, Taxation,
     Elections, Transportation Funding
  - Law Team = Civil & Criminal Law, Family & Domestic Matters, Education, Public Assistance, Behavioral Health

## **Bill Drafting Process**

### Allocation of Bills

 Request assigned to OLLS team that drafts subject matter of request, then to drafter familiar with the subject matter

 Assigned drafter contacts legislator to get further information & understanding of proposal

## **Bill Drafting Process**

### Writing the Bill

- Determine sponsor's goals
- Research issue
- Standardize proposed language
- Write draft in "plain language"
- Make conforming changes
- Ultimate goal = prepare bill draft to resolve problem legislator seeks to address in the manner the legislator approves

# The Bill in the Legislative Process OLLS' Role

- Continues to work on bill
  - Answers questions about bill and its effects
  - Drafts amendments to bill
  - Follows bill throughout process through each house and, if applicable, conference committee

Maintains confidentiality of work product

## Questions?

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https://leg.colorado.gov/agencies/officeof-legislative-legal-services





## WHAT IS LEGISLATIVE COUNCIL STAFF?

We are the nonpartisan research agency for the Colorado General Assembly.



### WHAT DO WE DO?

Research (leg.colorado.gov)





### **BROWSE BY SUBJECT**



Agriculture



**Business & Economic** Development



Capital Construction



Children & Domestic Matters



Civil Law



Courts & Judicial



Crimes, Corrections, & Enforcement



**Education & School Finance** (Pre & K-12)



**Elections & Redistricting** 



Energy



Financial Services & Commerce



Fiscal Policy & Taxes



Gaming, Lottery, & Racing



General Assembly



Health Care & Health Insurance



**Higher Education** 



Housing



**Human Services** 



Immigration



Insurance



**Labor & Employment** 



Liquor, Tobacco, & Marijuana



Local Government



Military & Veterans



Natural Resources & Environment



Probate, Trusts, & Fiduciaries



**Professions & Occupations** 



Public Health



State Government



State Revenue & Budget



Telecommunications & Information Technology



Transportation & Motor Vehicles



Water

### WHAT DO WE DO?

HB 19-1240

Fiscal analysis



## FINAL FISCAL NOTE

 Drafting Number:
 LLS 19-0744
 Date:
 August 5, 2019

 Prime Sponsors:
 Rep. Kraft-Tharp;
 Bill Status:
 Signed into Law

Van Winkle Fiscal Analyst: Meredith Moon | 303-866-2633

Sen. Court; Tate Meredith.Moon@state.co.us

Bill Topic: SALES & USE TAX ADMINISTRATION

This bill codifies the Department of Revenue's rules that establish economic nexus for out-of-state retailers and in-state destination-based sourcing rules, as well as requiring marketplace facilitators to collect and remit sales taxes on behalf of their vendors. It is expected to increase revenue on an ongoing basis starting in

FY 2019-20.

Appropriation Summary: No appropriation is required for this bill.

Fiscal Note Status: The final fiscal note reflects the enacted bill.

#### Table 1 State Fiscal Impacts Under HB 19-1240

		FY 2019-20	FY 2020-21
Revenue	General Fund	\$40.5 million - \$47.2 million	\$54.9 million - \$65.7 million
Expenditures		-	-
Transfers			-
TABOR Refund			-

### WHAT DO WE DO?

- Committee staffing
- Economic analyses
- Constituent Services
- IT Support for legislators & staff
- Capitol tours
- Blue Book
- and more!



### **HOW CAN YOU GET INVOLVED?**

- Public testimony
- Live broadcasts
- Publications online
- Constituent services
- And more!



## **THANK YOU!**

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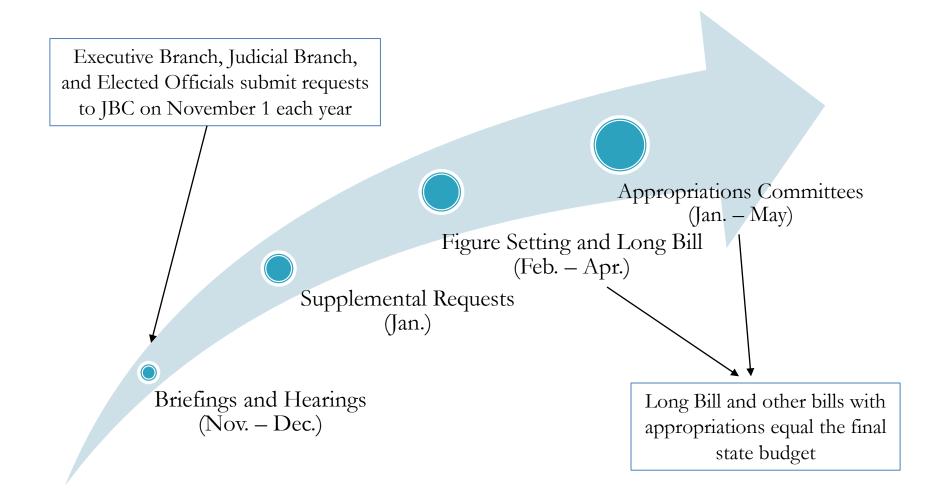
## The Joint Budget Committee (JBC)

Established: 1959

- What is the JBC role?
  - Study the management, operations, programs, and fiscal needs of state agencies
  - Develop a balanced budget and introduce implementing legislation
- Who's on the JBC?
  - 3 (out of 65) Representatives
  - 3 (out of 35) Senators
  - Reflect partisan make-up of each house
- Who directly supports the JBC?
  - Non-partisan staff of 16, including 13 analysts who research and make funding recommendations for 22 state agencies



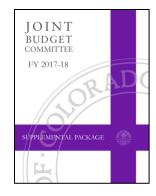
## JBC Budget Process



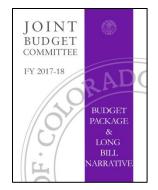
# Example of Publications Produced by JBC Staff



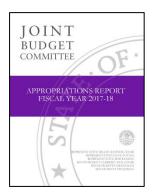
Summary of Budget Briefings



Supplemental Package



Budget Package and Long Bill Narrative





Appropriations Report and Budget in Brief

INTERIM SCHEDULE

**Document Name** 

**BILLS** 

LAWS

Department/Topic

- All -

S LEGISLATORS

Type

COMMITTEES

INITIATIVES

Start date

11/01/2018

BUDGET

**Budget** 

AUDITS

**PUBLICATIONS** 

**Apply** 

Reset

AGENCIES

### **Budget Documents**

JBC Documents

Joint Budget Committee
Staff

Joint Technology Committee
(JTC)

Capital Development
Committee (CDC)

10/31/2019

DEPARTMENT/TOPIC	TYPE	DOCUMENT NAME	DATE	DOWNLOADS
Public Safety	Memos	Colorado Bureau of Investigation Toxicology Testing	07/26/2019	cbi-07-26- 19.pdf
	General Fund Overview	June Revenue Forecast – Updated for End of 2019 Session and JBC Decisions through June 19, 2019	07/23/2019	gfo-07-23- 2019.pdf
	Memos	Discussion of JBC Staff Director Transition Process	06/19/2019	transition-06- 19-19.pdf
Public Safety	Supplemental	Public Safety (School Safety) 1331 Supplemental Request	06/19/2019	pubsaf_1331- 06-19-19.pdf

## Questions?

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http://leg.colorado.gov/content/budget

